Maine Coast CONSTRUCTION

APPLICATION FOR EMPLOYMENT
(Please Print)

_____
Last Name   First Name   Middle Name   Soc. Security #

_____
Address   City   State   Zip   Phone #
Position(s) applied for: _____
_____

EMPLOYMENT HISTORY: Begin with current or last job. Include military service
assignments. If you include volunteer activities, you may exclude organizations
that indicate race, color, religion, national origin, disability, or other
protected status.

1._____ _____ _____
  Employer   From   To Duties/Responsibilities
  _____   _____
  Address   Phone #

  Hourly/Salary:_____ Start/Final:_____

  _____ _____
  Job Title   Supervisor

  _____
  Reason for leaving

2._____ _____ _____
  Employer   From   To Duties/Responsibilities

  _____   _____
  Address   Phone #

  Hourly/Salary:_____ Start/Final:_____

  _____ _____
  Job Title   Supervisor

  _____
  Reason for leaving

3._____ _____ _____
  Employer   From   To Duties/Responsibilities

  _____   _____
  Address   Phone #

  Hourly/Salary:_____ Start/Final:_____

_____   _____
Job Title   Supervisor

_____
Reason for leaving
If you need additional space, please use a separate sheet of paper.

EDUCATION: Years Completed: 6 7 8 9 10 11 12 14 16 18 19 20 20+

  School   Location   Diploma/Degree   Studies

_____   _____   _____   _____
High School

_____   _____   _____   _____
Trade/Professional

_____   _____   _____   _____
College/University

_____   _____   _____   _____
Graduate School

Specialized training, apprenticeship, extracurricular activities:

_____
_____

Honors, Awards, Copyrights, or Patents:

_____

Special job related skills and qualifications from employment or other experience:

_____
_____
_____

Professional, trace, business, or civic organizations/offices:

You may exclude organizations that indicate race, color, religion, national origin,
disability, or other protected status.

_____
_____
_____

MILITARY HISTORY:

_____
When   Release/Type   Current Status

_____
Job related training

PERSONAL:

Yes_____ No_____   If under 18 years of age, can you provide proof of eligibility
                     to work?

Yes_____ No_____   Have you ever applied to us before?
                         If yes, when?_____

Yes_____   No_____   Have you ever been employed with us before:
                          If yes, when?_____

Yes_____   No_____   Do you have a relative/friend employed with us?
                          If yes, who?_____

Yes_____   No_____   May we contact your present employer?

Yes_____   No_____   Are you physically or otherwise unable to perform the duties of
                     the job for which you are applying?

Yes_____   No_____   Have you ever been convicted of a crime other than a traffic
                     violation? Conviction will not necessarily disqualify you from
                     employment.
                          If yes, please explain. _____
                          _____

Yes_____   No_____   If applying for a position that requires driving, do you have an
                     appropriate license?

Yes_____   No_____   If applying for a position that requires driving, have you ever
                     been ticketed for a moving traffic violation?
                          If yes, please explain. _____
                          _____

Yes_____   No_____   Are you a citizen of the United States?

Yes_____   No_____   If no, does your immigration status permit you to work? Proof
                     must be provided: Visa, green card, Social Security card, and
                     driver's license.

Yes_____   No_____   Are you currently on "layoff" status, subject to recall?

Yes_____   No_____   If required, are you available to travel?

Yes_____   No_____   If required, are you available for relocation?

ON WHAT DATE WILL YOU BE AVAILABLE FOR WORK?_____
AVAILABILITY:
  _____Full time   _____Part time   _____Shift Work   _____Temporary

DESIRED HOURLY WAGE: $____ / HR

REFERENCES OTHER THAN PREVIOUS EMPLOYERS OR RELATIVES:
Providing this information means that you give this organization permission to
contact the references listed.

1. _____
   Name   Address   Phone #

2. _____
   Name   Address   Phone #

3. _____
   Name   Address   Phone #

4. _____
   Name   Address   Phone #

How did you hear of MAINE COAST CONSTRUCTION?
        Radio   ___Yes   ___No   What station?_____
        Newspaper   ___Yes   ___No   Which paper?_____
        Other _____

APPLICANT'S ACKNOWLEDGMENT

(THIS APPLICATION SHALL BE CONSIDERED ACTIVE FOR NO MORE THAN 45 DAYS. AFTER THAT
TIME, APPLICANTS WILL BE REQUIRED TO RESUBMIT A COMPLETED APPLICATION.   THE
APPLICANT UNDERSTANDS THAT NEITHER THIS DOCUMENT OR ANY OFFER OF EMPLOYMENT FROM
THIS EMPLOYER CONSTITUTES AN EMPLOYMENT CONTRACT UNLESS A SPECIFIC DOCUMENT IS
EXECUTED IN WRITING BY THE EMPLOYER AND EMPLOYEE.)

    I certify that answers given in this application are true and complete to the
best of my knowledge. I authorize investigation into all statements I have made on
this application as may be necessary for reaching an employment decision.

    In the event I am employed, I understand that any false or misleading
information I knowingly provided in my application or interview(s) may result in
discharge and/or legal action. I understand also that if employed, I am required
to abide by all rules and regulations of the employer and any special agreements
reached between the employer and me.

_____
Applicant Signature   Date

                    FOR PERSONNEL DEPARTMENT USE ONLY

Arrange interview: _____Yes _____No Comments:_____
_____

If employed, start date:_____ Hourly/Salary: $_____

Department:_____   Title:_____

Notes:_____
_____
_____
_____